



July 7, 2026

RFQ# 26- 168 Wilmington Heights Shopping Center Nuisance Abatement

Dear Prospective Contractor:

The City of Kettering is seeking quotations from qualified contractors for demolition and renovation of portions of the building, site features, and utilities located at 4618 (aka 4614, 4618-4652) Wilmington Heights, Kettering OH, 45429 Parcel #: N64 03401 0035 & N64 03401 0036. The attached specifications, Project Manual Dated June 30, 2026 and Drawings dated June 30, 2026 (accessible at the link below), detail our requirements and expectations.

The drawings and the Project Manual for this project are available to view and download at:

<https://www.dropbox.com/scl/fo/5na4dvc722917dv4uuv6a/AAClFbJcsv6hRrmeZd1CA?rlkey=er2z4964vbhyqy6rk54pviml3&st=10pjy383&dl=0>

A mandatory pre-bid meeting will be held on Tuesday, July 14, 2026 at 1:00 PM in the Kettering Government Center, located at 3600 Shroyer Road, Kettering, Ohio 45429, in the Deeds Conference Room. A site visit will occur after the meeting.

****Contractors wishing to submit a quotation, must attend the pre-bid meeting and the site visit after the meeting.**

Failure of a contractor or their designated representative to attend and sign in at the mandatory pre-bid meeting, will result in the rejection of any subsequent quotation submitted by the contractor.

Contractors who attend the mandatory pre-bid meeting can also visit the site on their own July 14, 2026 thru July 17, 2026 8:00 A.M. to 5:00 P.M. Information will be provided at the mandatory pre-bid meeting on July 14, 2026 regarding how the building can be accessed.

Please submit all questions regarding the technical specifications or job requirements in writing to Julie Byerly, at julie.byerly@ketteringoh.org , no later than Wednesday, July 22, 2026 at 5:00PM.

Please submit the attached quotation form via email to Julie.Byerly@ketteringoh.org no later than Tuesday, July 28, 2026 by 12:00PM.

Quotations must be received prior to the deadline. Quotations received after the deadline will be automatically disqualified. It is the responsibility of the proposer to ensure that the quotes are received by the deadline regardless of the means used to transmit them (e.g. email, postal mail).

Sincerely,

Julie Byerly
Purchasing Supervisor
julie.byerly@ketteringoh.org

ADDENDUM 2 VERSION